

ESSEX HARBOR MANAGEMENT COMMISSION
29 WEST AVENUE
ESSEX, CT 06426

Regular Meeting, Thursday September 19, 2013

1. Call to Order
Chairman Jeff Going called the regularly scheduled meeting of the Essex Harbor Management Commission to order at 7:30 p.m.

2. Attendance
Jeff Going, Chairman
Wally Schieferdecker, Vice Chairman
Walter Wiegert, Treasurer
Joe Zaraschi
Buddy Hitchcock was seated for John Senning
Paul Riggio, Harbor Master

Ruth Hockert, Clerk
Moses Lieberman, member of the public

3. Minutes 8/15/2013

**Motion – Walter Wiegert moved to approve the Minutes of August 15th as amended; amend to say “billing statement” under correspondence; Joe Zaraschi seconded
3-0-0 motion approved unanimously**

4. Public comment - none

5. Financial Report
Walter Wiegert distributed and reviewed the August and September Financial Reports.

**Motion – Joe Zaraschi moved to approve the Treasurer’s Reports for August and September, Buddy Hitchcock seconded
2-0-1 motion approved, Walter Wiegert abstained**

Submitted invoices:
Ruth Hockert, Clerk payroll and taxes \$ 293.88
Brewer’s Dauntless Shipyard and marina \$ 125.00

**Motion -Walter Wiegert moved to pay the submitted invoices, Wally Schieferdecker seconded
3-0-0 motion approved unanimously**

Walter Wiegert reported that the Financial Records of the Harbor Commission have been reviewed by the Treasurer for submission to the auditors and returned to the Commission. All is shipshape.

6. Harbor Master Report
The Harbor Master is revving up for the renewal process. He will finish the end of year accounting of mooring installation and use/

The new wait list names:

Matthew Higgins – Main
Bret Haskins – North Cove
Bill Herlihy – Main

The Harbor Master reports that tickets have been issued to the individual who keeps illegally tying up at the Main Street dock. There has been a lot of use of that dock this summer/.

7. Harbor Management Business
 - A. Capital projects
 - B. Harbor Management Issues
Review updated Harbor Policies
Town Access Ways- The Bushnell Park area around the observation deck needs some trimming.

8. Correspondence - none

9. New Business
Buoy Removal Bid Proposal

Motion – Joe Zaraschi moved to approve the Request for Proposal for buoy removal as submitted, Wally Schieferdecker seconded 3-0-0 motion approved unanimously.
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10. Old Business
The Clerk position has been defined and advertised.

11. Adjournment

Motion – Wally Schieferdecker moved to adjourn at 8:07 p.m.
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Respectfully submitted,

Ruth Hockert